

National Library of India
Ministry of Culture
Government of India
Kolkata

Ref. No: DEL/15014/8/1/2022-23

Date:19-06-2023

On-line digitally signed 'Request for Proposal' (RFP) are invited for **Event Management of Festival of Libraries** in Hall No. 5 GF in ITPO, New Delhi in two Bid System of QCBS (Quality and Cost Based Selection), from competent event management agencies /consortiums having experience in event management of national / international level events. Reputed agencies who satisfy the eligibility criteria enumerated in the Tender Documents as per clause No.1 of Terms and Conditions may download the RFP document from the Central Public Procurement Portal (CPPP): <http://eprocure.gov.in/eprocure/app> or from the official websites of NATIONAL LIBRARY OF INDIA and submit their bid online on CPP portal as per the following schedule: -

Bid Document Published Date	20/6/2023 at 10.30 am
Bid Document Download Start Date	20/6/2023 at 10.30 am
Bid Document Download End Date	28/6/2023 at 4.00 pm
Bid Clarification Start Date	20/6/2023 at 12.01 pm
Pre- Bid Meeting Date	22/6/2023 at 3.30 pm onwards at National Science Centre, New Delhi
Bid Clarification End Date	27/6/2023 at 3.00 pm
Bid Submission Start Date	23/6/2023 at 12.00 noon
Bid Submission End Date & Time	28/6/2023 at 4.00 pm
Earnest Money Deposit (EMD)	Rs. 10.00 lakh (Rupees Ten lakh only) shall be submitted by the bidder at Office of the Director General, National Library, Kolkata before 12.00 noon on 28.06.2023
Technical (Techno-Commercial) Bid Opening Date	29/6/2023 at 4.00 pm
Technical Presentation to be made at <u>National Science Centre, Delhi</u>	30/6/2023 at 11.00 am
Financial Bid opening Date	03/7/2023

Tender document can be downloaded from Central Public Procurement Portal (CPPP) website "<http://eprocure.gov.in>"

Submission of the Bid: This Tender is an e-Tender; **bids are to be submitted through CPP Portal (<http://eprocure.gov.in>) only.** Bids submitted in physical forms will be summarily rejected.

Details of Tender fee, EMD, submission of tender, etc. are indicated in the tender document.

The online bid both Technical (Techno-Commercial) Bid and Financial bid duly furnished in Cover –I and Cover-II respectively should be uploaded by the due date and time as per the above schedule. The responsibility to ensure the same and timely uploading lies with the bidders.

NATIONAL LIBRARY OF INDIA reserves the right to amend / withdraw any of the terms and conditions in the Tender Documents or to reject any or all Tenders without giving any notice or assigning any reason. NATIONAL LIBRARY OF INDIA also reserves the right to accept or reject any or all tenders in full or part without assigning any reason whatsoever. NATIONAL LIBRARY OF INDIA shall also not be bound to accept merely the lowest tender but the technical suitability, capability and superiority of the design shall be of prime consideration for selection.

Brief Information about the project

Raja Rammohun Roy Library Foundation and the National Library are the implementing agency for organizing “Festival of Libraries” for the Ministry of Culture, Government of India.

As a part of the second phase of the Azadi ka Amrit Mahotsav, the Libraries Division of the Ministry of Culture is hosting a two-day **Festival of Libraries**, to be held on the 5th - 6th August 2023 at Hall No. 5 Pragati Maidan, New Delhi in consonance with the Hon’ble Prime Minister’s vision for development of libraries and for encouraging a culture of reading in India.

Programme will be held at ITPO, Pragati Maidan in New Delhi. This two-day event will focus on various aspects of libraries through Workshops, Seminars, Round Table Discussions, Panel Discussions, Exhibitions of rare books etc., archives & oral histories, Authors Corner, Four different exhibitions on the themes of Calligraphy, Cartography, Archives- Manuscripts and Tribal Fonts are to be created in a space of around 2000-3000 sq. ft. each with necessary showcases, labels, vertical displays, digital LED displays etc., Children’s activity zones, podcasts, digital library displays, interactive touch kiosks, stakeholder participation and many other events. The event will be attended by artists, dignitaries and professionals from G20 country libraries, Library units under Ministry of Culture and Library professionals from different parts of the country and the Event Management Agency will be responsible for planning and managing all the events from start to finish and handover the vacant venue back to ITPO in proper condition.

Director General
National Library