

**Raja Rammohun Roy Library Foundation (RRRLF), Kolkata  
Revised Recruitment Rules (2012)**

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| 1.  | Name of Post   | <b>SYSTEM MANAGER</b>   |
| 2.  | Number of Post   | <b>One *</b><br><b>*(Subject to variation depending on workload)</b>  |
| 3.  | Scale of Pay   | <b>Rs.15600-39100/- (PB-3) G.P. Rs.7600/-</b>   |
| 4.  | Whether selection or non-selection post  | <b>Not Applicable</b>   |
| 5.  | Age limit for direct recruitment   | <b>Not exceeding 50 years. Relaxable upto 5 years for Govt. Servants and SC/ST candidates in accordance with the instructions or orders issued by the Govt.</b>   |
| <b>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India.</b>   |  |   |
| 6.  | Educational and other qualifications required for direct recruits  | <p><b>Essential:</b></p> <p>i) Master's Degree in Statistics/Mathematics/ Operation Research/Physics/Economics (with Statistics)/ Commerce (With Statistics) or Degree in Engineering/Computer Science of a recognized University or equivalent.</p> <p>ii) 10 years experience of electronic data processing work out of which at least 5 years experience should be in a supervisory capacity in design, development or organizing computerized information storage and retrieval system.</p> <p><b>Desirable:</b></p> <p>i) Master's Degree in Engineering; or Doctorate in any of the subjects mentioned in essential qualifications.</p> <p>ii) Training in systems Analysis or advanced computer systems.</p> <p>iii) Experience in development of database management information system.</p> <p>The qualifications' regarding experience is/are relaxable at the discretion of the Administrative Committee in terms of SR 12 approved by the Govt. of India including SC/ST.</p> |
| 7.  | Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees.              | <b>Age – No.</b><br><b>Qualification –Yes</b>   |
| 8.  | Period of probation, if any  | <b>Two years</b>  |
| 9.  | Method of recruitment (whether by direct recruitment or by deputation &% of the posts to be filled by the various methods) | <b>By Deputation, failing which by direct recruitment.</b>  |
| <b>Note: The departmental officers will be considered alongwith outsiders subject to fulfillment of eligibility criteria of direct recruitment.. If the departmental candidate is selected for appointment to the post, it is to be treated as having been filled by the promotion.</b> |  |   |
| 10.   | In case of recruitment by promotion, deputation / transfer, classes from which promotion/ transfer to be made              | <p><b>For Promotion:</b><br/><b>Dy. Director Pay Scale Rs.15600 – 39100/- (PB-3) G.P.6600/- with 5 years regular service in the grade.</b></p> <p><b>For Deputation:</b><br/><b>Officers from Central/State Govt. / Autonomous Bodies/ PSUs / research institution/ Universities who are holding analogous post on regular basis or having 5 years regular service with G.P.6600/- and experience in the field of Library Applications and Digital Library environment.</b></p>   |
| 11.   | If a DPC/Selection Committee exists, what is its composition?  | <b>Chairman, RRRLF ..... Chairman</b><br><b>One Officer, from Ministry of Culture ...Member</b><br><b>Director, RRRLF ..... Member</b><br><b>One Officer representing SC/ST from Central / State Government offices.</b>  |
| 12.   | Circumstances in which UPSC is to be consulted in making recruitment   | <b>Not Applicable.</b>  |

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