

RAJA RAMMOHUN ROY LIBRARY FOUNDATION
Ministry of Culture, Government of India
Block DD-34, Sector-I, Salt Lake, Kolkata 700064

Filling up the post of System Manager (Group “A”) on Direct Recruitment basis in Raja Rammohun Roy Library Foundation (RRRLF), Ministry of Culture, Govt. of India, Kolkata.

The Raja Rammohun Roy Library Foundation, an Autonomous Organization Under Ministry of Culture, Govt. of India, invites applications for filling up one (01) post of System Manager (Group “A”) in Pay Band 3: Rs. 15600-39100 with Grade Pay of Rs. 7600/- (pre-revised scale of Pay) (Revised to Pay Matrix Level-12, Rs. 78800-209200). The post of System Manager will be filled up on Direct Recruitment basis. The details of the post and the eligibility conditions thereof are given below:

2. Eligibility

Educational and other qualifications

Essential:

- i) Master’s Degree in Statistics/Mathematics/Operation Research/ Physics/ Economics (with Statistics)/Commerce (with Statistics) or Degree in Engineering/Computer Science of a recognized University or equivalent.
- ii) 10 years experience of electronic data processing work out of which at least 5 years experience should be in a supervisory capacity in design, development or organizing computerized information storage and retrieval system.

Desirable:

- i) Master’s Degree in Engineering or Doctorate in any of the subjects mentioned in essential qualifications.
- ii) Training in systems analysis or advanced computer systems.
- iii) Experience in development of database management information system.
- iv)

3. Age limit

Not exceeding 50 years. Relaxable upto 5 years for Govt. Servants and SC/ST candidates in accordance with the instructions or orders issued by the Govt. of India from time to time. The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India.

4. Application in the prescribed format duly filled and completed in all respects alongwith self attested copies of certificates in support of age, educational and technical qualifications, Caste (in case of SC/ST/OBC candidates) alongwith two recent passport size coloured photographs, (one self attested photograph is to be pasted on the application) are required to be sent to **the Director General, Raja Rammohun Roy Library Foundation, Block DD-34, Sector-I, Salt Lake City, Kolkata 700064, superscribing the name of the post, within a period of 25 days** from the date (excluding the first day) of publication of advertisement in the Employment News.
5. Applications received after the closing date or otherwise incomplete will not be considered and will stand rejected.

6. Canvassing in any form and/or bringing any influence shall be treated as disqualification. Personal/Interim enquiries will not be entertained. RRRLF reserve the right to reject any of the application without assigning any reason.

7. Officers of the Central or State Governments or Union Territories or Semi Government or Autonomous Organizations should submit their application through Proper Channel.

(Prof. Vinay Kumar Srivastava)
Director General (I/c)
Raja Rammohun Roy Library Foundation
Ministry of Culture, Govt. of India
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