

Raja Rammohun Roy Library Foundation
Ministry of Culture, Govt. of India
Block-DD-34, Sector-1, Salt Lake City, Kolkata-700064

F.no- 3-6/Resch/SL/20-21

Date: 1st February, 2021

NOTICE INVITING TENDER

Subject: - Disposal of old Newspapers and Magazines of RRRLF Special Library.

This office intends to dispose of old Newspapers and Magazines of RRRLF Special Library. In case your firm is interested in purchasing these items, you may offer your bid quoting the rates per kilogram. The rate may be quoted for each items separately.

Sl No	Name of the Item
1	Hindi Newspaper
2	English Newspaper
3	Bengali Newspaper
4	Oriya Newspaper
5	Hindi Magazine
6	English Magazine

Quotation may be submitted in sealed cover super scribing 'Quotation for Newspapers and Magazines of RRRLF Special Library' so as to reach office on or before 19th February, 2021 upto 5.00 PM. The quotations will be opened on 24th February, 2021 at 11.00 AM in the presence of interested parties. The weighbridge shall be used for weighing the items. Arrangement for the same shall be the responsibility of vendor.

Rates should be quoted on per kg basis separately for Newspaper & Magazines strictly as per prescribed format enclosed as Annexure-I. The quotation in other format will be not considered and will be summarily rejected.

Quotation received after the due date will not be considered. This office reserve the right to reject or accept any or all quotations without assigning any reason.

Inspection of items to be disposed off can be done during the office hours (11.00 AM to 5.00 PM) on any working day (Monday - Friday) between 3rd, 2021 to 15th February, 2021.

-SD-
(Submial Mukhuty)
Deputy Director
Administration and Accounts

F.no- 3-6/Resch/SL/20-21
Raja Rammohun Roy Library Foundation
Ministry of Culture, Govt. of India
Block-DD-34, Sector-1, Salt Lake City, Kolkata-700064

Annexure – I

Subject: - Disposal of old Newspapers and Magazines of RRRLF Special Library.

Basic Information about the Bidder (to be furnished on letter head of the firm)

Name of the Agency:

Address of the Agency (Attach Proof):

PAN/ TAN No of the Agency (Attach Proof):

GST No./ Trade License (Attach Proof) (if available):

Quotations/Bid

I agree to take away old newspapers and magazines of the RRRLF Special Library at the rates as mentioned below:

Item	Rates in Rs per Kg.
Newspapers of all types	
Magazines	

(Signature of authorized signatory)

Name

Stamp of the firm

Date _____